

# St Francis of Assisi, Ohariu Parish

**Leadership Formation Team** - Minutes of meeting on Monday, 9 September 2019, 7pm at Johnsonville Presbytery

**Present:** Shane Dinnan, Paul Betham, John Kleinsman, Sr Judith McGinley, Anna Mika-Hunt, Kitty McKinley, Thomas Davis, Pete Roe

**Apologies:** Marushka Caldeiro, John Lawson

1. Opening prayer/reflection
2. 26 August 2019 meeting minutes confirmed
3. Action log updated
4. Update on Scripture classes and partnership with The Catholic Institute (TCI)  
LFT will continue to work on an appropriate formation programme with TCI and the Launch Out office of the Archdiocese of Wellington that will prepare parishioners to lead liturgies of the Word with Eucharist during the week and also on the weekends in future. A suitable role description will need to be developed for 'Presiders' and initially around a dozen or so parishioners will be invited to undertake a formation training programme. It is hoped that there will be an opportunity for at least one session this year with TCI. Other training/formation to be developed and examined.
5. Mass times revision  
LFT considered the previous significant work undertaken over the years on the reviews of mass times across the parish including mass counts, church capacity, mass times in neighbouring parishes etc. After robust discussion and taking into account the paper released to parishioners entitled "Living as a Eucharistic Community in a Time of Transition – Opportunity or Loss", LFT proposes the following mass times from the first weekend in November on a six month trial with a review initiated after Easter 2020:

Saturday Vigil

5:00pm St's Peter and Paul's

Sunday Mass

8:30am St Benedict's

10:00am St's Peter and Paul's

11:00am St Andrew's

Parishioners will be given the opportunity to provide feedback on the above proposal.

6. Parish Annual Meeting  
LFT confirmed the Parish Annual Meeting on Monday, 14 October 2019, 7pm at the Uniting Church, Johnsonville:
  - \* to gather parishioners together to share information about where the parish is heading;
  - \* to review where we have come from; and
  - \* to hear and/or read about all the wonderful things that go on day after day in our parish.

Everyone is welcome. The evening will end at 9pm.

7. Release of 2019 Parish Finances Report  
LFT considered a memorandum from the Finance and Buildings Portfolio in relation to the substantive accounting work to complete the 2019 Parish Finances Report for release to the parish and the Charities Commission. It was noted that the Chair of the prior Finance Committee was happy with the work done and the completed report.

**Agreed to publish the 2019 Parish Finances Report on the weekend of 14/15 September 2019 and upload to parish website.**

8. Training opportunities

LFT discussed training opportunities that are coming up for musicians and/or parishioners to be sent to the Taize one at the Home of Compassion in November and for a Youth Worker to go to a conference on Pastoral Leadership in September. After some discussion on this LFT approved the following:

**Agreed that formation training within current training budget allocation needs to have some benefit to the parish.**

9. Feedback over last Saturdays Reflection time with LFT members. All agreed it was valuable to have Tim Duckworth guiding the Teams formation process and the ongoing development of the new leadership model.
10. Next meeting Monday, 23 September 2019, 7pm at Johnsonville Presbytery