

# St Francis of Assisi Ohariu Parish

## Meeting Notes & Decisions

Leadership Formation Team

17 June 2019, 7pm Johnsonville Presbytery

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Present: Sr Judith McGinley, Paul Whitehouse, Paul Alford, John Lawson, Paul Betham, Shane Dinnan, Pete Roe

Apologies: John Kleinsman, Thomas Davis, Marushka Caldeiro, Kitty McKinley. Anna Mika-Hunt

- Opening Prayer: led by Paul B
  - Action Log Updated
  - Register of Interest – no changes
  - Previous minutes approved
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### 1. Parish Communications

Paul Whitehouse submitted his resignation – effective immediately. Accepted with regret.

New website development – project team has been set-up. Very talented people has become involved. Developing focus on what will be in the website. Explore FB page. Meeting next week.

Welcom Article – thanks to John L and Judith for leading the writing. Draft submitted to Welcom Editor. To be published July.

Nuts & Bolts team with Communications portfolio to draft a first What's Happening from the LFT to bring update and developments beyond just newsletter content. Likely initial subjects to include Formation, Finances and Paul W resignation.

Agreed to draft a What is Happening communique – Comms portfolio
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### 2. Finance & Buildings

A working budget for 2019-20 close to completion. Aim for sign-off by LFT early July. This is a few days later than anticipated.

Finance Committee completing a consolidation of the 2018-19 to better understand the flow of parish finances. This will allow the Parish Financial Report to be completed and made available early July.

Discussion on option of Johnsonville Presbytery being rented commercially (excluding the garage and meeting room/lounge). This would add to the parish's revenue stream. Needs further discussion.

Feedback sought from LFT on draft 2019-20 budget by 1 July

Agreed 2019-20 budget to now be approved early July by LFT

Agreed to publish 2018-19 Finance Report similar timeframe.

### 3. Parish Formation / Review of Mass timetable

Paul presented a discussion document to assist in LFT decisions on priorities going forward.

A growing sense any priorities are based around the parish determining its mission (eg being a outward-looking and eucharistic community?) that will then assist areas like mass times and building reviews to be undertaken within a broader context.

Noted a parish plan and timeframes are still necessary and an active project.

Discussion on a 'Pastoral Director' style role. Could be a key addition to the parish team by facilitating our various ministries. May have overlaps with Lay Pastoral Leader role.

Agreed to gather information and insights from other parishes who have recently dealt with changes to mass times in anticipation. Paul A

Agreed to gather background information on the LPL role eg position descriptions, pay structures. Paul A

### 4. On-going Formation

The Sacramental & Liturgy and Formation portfolios have finalised further Formation training in July/August – Baptism, Eucharistic and Bereavement (Grief & Loss). To be widely advertised.

### 5. Parish Meeting and Gifts & Talents Expo

The Expo has been postponed and may work better after further work on our Parish mission.

Agreed to look at holding the Parish Meeting in September – out of winter and new life abundant in Spring – Comms portfolio

Also:

- Next LFT meeting likely to include a visit from the Focolare Movement based here in the parish.
- LFT needs to identify people as Proprietors Reps on our 2 school Boards of Trustees. Paul A and John L to follow through.
- Parish hosting Ministry Formation Day on Tuesday 25 June.

Next meeting: Monday 1 July, 7pm at Johnsonville Presbytery.