

# St Francis of Assisi Ohariu Parish

## Meeting Notes & Decisions

Leadership Formation Team

04 March 2019, 7pm Johnsonville Presbytery

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Present: Paul A, Marushka C, Paul B, John K, Thomas D, Judith M, Paul W, John T  
Apologies: John L, Pete R, Kitty M, Anna MH, Shane D

### Update on 25 February Decisions

- Introduced Register of Interests. Four more to be added (AMH, PW, SD & JM)
  - Mike Fitzsimons has confirmed he will undertake the review of the Parish conversation notes and will begin today. Timeline and costs for his services tbc shortly.
  - Fr Tim Duckworth (Society of Mary bursar) is speaking with ADW this week on finances/stipends as Cardinal John has returned from Rome and is now available.
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### 1. Parish Communications

Discussion on weekly communications from LFT to parish confirmed

Session on draft document and likely Question & Answers led by John Tulloch

Feedback on draft document and identifying the questions for Q&As provided

Document to be finalised/published ASAP with Q&As next week, similarly.

LFT agreed that meeting minutes to be approved, via email, on the Thursday evening following the meeting.

LFT confirmed that approved minutes and recent activities/decisions to be placed on church noticeboards, in the newsletter and on the parish website by the upcoming weekend.

Agreed an action log be added to record actions completed/on-going (PB)

Draft document and questions for Q&As to be updated by 6 March (John T).

Agreed approval of document only to be confirmed by LFT (via email) by 7 March then published widely ie newsletter, website etc (Communications & Media portfolio)

Q&As to be further developed by LFT and reviewed next week (C&M portfolio)

The LFT wants to also acknowledge the wonderful children's mass and family mass held at St Benedict's and St Andrew's respectively on Sunday 3 March.

A special thanks to our 2 schools, the liturgy teams for both masses and the commitment of Elisa Romani and the Youth Ministry team. The feedback has been awesome.

Congratulations!!

This acknowledgement to be added to the next parish newsletter (PA)

## 2. Preparation for 17 March Parish Mass

Meeting with Cardinal John confirmed for Tuesday 5 March

The LFT agreed:

- Meeting will work through aspects of the parish mass
- To discuss a response with Cardinal John on apparent issues revolving around some of the parish community seeking decisions from him outside the anticipated new model

## 3. St Andrew's remedial roof repair

Replacing weathered sealing on the St Andrews church is necessary to enable it to be used this coming winter.

Two options via Empire Roofing have been received

Option 1 is \$4,500+GST that will last approximately 2 years. Option 2 involves a fiberglass seal which will last longer and is \$5,120+GST.

Both options however will arrest some of the leaking, but is not permanent solution and a new roof is required.

The F&B portfolio motion is to proceed with Option 2 given its slightly longer term durability.

Funding of \$4,120 + GST will come from the existing parish repair and maintenance budget. The remaining \$1,000 will be sourced from fundraising activities at St Andrews and money donated to St Andrew's for roof repairs.

The LFT agreed:

- To proceed with option 2. Co-ordination of repair to rest with the SAC.

## 4. Parish 'Transition Manager'

Continuation of discussion to draft a position description and consider appointment options eg an initial 6 month option on a fixed term contract.

Then consider a review at 6 months with future options that could include but not limited to extending the role, making permanent / contestable or a mix of pastoral and management roles.

The LFT noted:

- Development of this role including drafting a Position Description and sourcing funding to continue (JK and F&B portfolio)

Next meeting: Monday 11 March, 7pm at Johnsonville Presbytery.