

St Francis of Assisi, Ohariu Parish

Leadership Formation Team - Minutes of meeting on Monday, 2 December 2019, 7pm at Johnsonville Presbytery

Present: Shane Dinnan, Paul Betham, Sr Judith McGinley, Anna Mika-Hunt, Kitty McKinley, Thomas Davis, Marushka Caldeiro, Pete Roe

Apologies: John Kleinsman, John Lawson

1. Opening prayer/reflection
2. Paul Betham to complete write up of previous LFT draft minutes of meeting to be considered by LFT on Monday, 16 December 2019.
3. Parish census
First draft of parish census was considered by LFT. Suggestion was made that maybe some of the responses could be categorised into YES/NO answers to make it easier to extract data from a spreadsheet to indicate trends/preferences etc.
Agreed for parish census to go out this weekend.
4. Transition Manager
Kitty advised that Tim Gordon was happy to work with LFT and parish for the next few months to develop and get things started on a number of fronts using a job description similar to the one used for Paul Alsford but tweaked to suit. Some of the initial priorities to include, but not exclusively, on:
 - * Pastoral/Sacramental formation in the parish in partnership with TCI;
 - * Sorting out Sacramental programs for schools;
 - * Liturgical training and formation;
 - * Part-time Administrator role; and
 - * Operational nuts & bolts stuff.**Agreed to Tim Gordon's Transition Manager appointment for up to 6 months reporting to LFT to be announced in this weekend's newsletter.**
5. Church committees
LFT discussed the possibility of forming teams for Khandallah and Johnsonville similar to the model of the Newlands SAC committee. We are looking for like minded parishioners to liase and work together for such things as mass coordination, building maintenance etc. But we still need to consider a tentative terms of reference for these community based teams, eg Community Representative Councils (CRC)? Maybe a note in the newsletter at say end of January 2020 to pull interested people together and maybe invite some of the SAC people to explain how their committee works. The key thing is that we need to involve more people in the running of the parish.
Agreed to park this matter until the new year.
6. Funding for Transition Manager and Administrator Assistant postions
Shane to explore options including ADW and report back to LFT.
7. Parish calendar and feedback from music groups
Other parish groups still need to be invited for input and responses to be included in parish 2020 calendar for Carol of new Admn person to action.
Feedback has been received from the music groups as follows:
 - * numbers at vigils are up and numbers at Sunday masses are down (maybe less children at Sunday masses);
 - * would like children's liturgy to continue once a month or maybe go with 2 monthly children's masses; and
 - * dissapproval email has been received from Khandallah church group about impact of mass changes.However anecdotal LFT observations and records of recent Sunday mass counts does not align with above feedback and positive comments have been heard about children's masses including that it should happen more often.
8. Sts Peter and Paul's mortgage paid off
Shane reported that this debt had been paid in full and that a small acknowledgement presentation would be made at this weekend's mass for Bill Cooney and Rod Fabish would also be invited to attend this mass. The \$5 weekly fundraising has therefore stopped.

Agreed to revisit \$5 weekly donation for, eg building maintenance etc, across the parish in the new year.

9. General business brief discussions
 - * Some felt a bit 'left out' of children's liturgy arrangements – Sr Judith to attend to this matter;
 - * Request for help with Sri Lankan bombing incident – LFT wary of becoming involved and setting a precedent re ad hoc fundraising initiatives; and
 - * The inadequate kitchen equipment at Sts Peter and Paul's was discussed and LFT concluded as a xmas present to the parish the following:
Agreed to provide long overdue kitchen steriliser and fridge to facilitate church hall functions at Sts Peter and Paul's
– Carol to get quotes and refer to Finance Committee.
10. International Marriage Formation Program in February 2020
Felicity Giltrap to prepare a proposal (via Pete Roe) in relation to the above which is supported in principle by LFT.
11. Next meeting Monday, 16 December 2019.