

## **Minutes of the St Francis of Assisi Ohariu Parish Pastoral Council Meeting Thursday 8 June 2017 at 7pm in St Peter and Paul's Church Hall, Johnsonville**

**Present:** Fr Peter, Fr Doug, Fr Sebastian, Robert McClean (Chair), Marita Basabas, Tony de Joux, Eustie Kamath, Shirley O'Brien, Mark Westerbeke and Deborah Lim (Secretary).

**Apologies:** Graham Cooper, Oliver Hartwich

*7-7.30pm: Prayer and Synod facilitation discernment session led by Eustie.*

*From 7.30pm: Usual PPC Meeting:*

Motion was made by Robert, and seconded, to approve the minutes of the meeting of 11 May. Motion carried. Minutes are now to be loaded onto the Parish website.

### **Ohariu Cemetery**

Funding application made to Meridian Energy was not successful as criteria was not met. Robert will now explore other options including writing to the Community Board. Another possibility is the Tindall Foundation.

### **Synod Update**

Good turnout at the event on 27<sup>th</sup> May at Bishop Viard College. So far, all feedback has been positive and there have been several facilitation sessions held by various Parish groups. Synod Day on 18<sup>th</sup> June will be widely advertised, with emphasis that this is open to everyone. On weekend of 10/11 June, parishioners will be asked to rate which of the 10 topics they are most interested in.

### **Buildings Maintenance**

Draft building report tabled. This report was commissioned to aid in the Parish planning for the future. Report is currently being peer reviewed by a quantity surveyor, with final version expected in the next 10 days, which will then be circulated and published on website.

Comments made on draft report:

- Some gaps, mainly in areas of Fire Safety and Disabled Access.
- Quite confusing; seems to jump back and forth on certain topics.
- Well-prepared and comprehensive.
- Layout and presentation of report could be improved for parishioners to read and better understand.
- Need to prioritise which maintenance areas should be addressed first.
- Should there be more than 1 review of this report?

Other considerations:

- How quickly do we need to act on these maintenance issues in terms of Health and Safety?
- Is a new school being planned in the area?
- Are there any tradespeople in the Parish community who could assist with repairs?

Moving forward, once parishioners have had the opportunity to read report and provide comment and feedback, PPC and Finance Committee will decide on the next step. Eustie volunteered to be the coordinator for the process. No permanent decisions will be made about the buildings before a widespread consultation process is undertaken. Demographic factors and the Building Report will be central to this process.

## Refugees

Special collection will be taken on weekend of 17/18 June (Refugee Sunday).

## Parish Gathering/Feast Day Events

Robert suggests having a Parish Day celebration on or around the Feast of St Francis of Assisi (4<sup>th</sup> October). This could take place on a Sunday afternoon with reports or short presentations from Synod participants, PPC, Finance Committee and other Parish groups.

Welcome Ministry led by Kevin McCormack will be organising get-together events on Sunday afternoons where a guest speaker will also be invited. This will likely be held in August this year and expected to be held 3 times a year.

*Action: Pastoral Team to discuss Feast Day events and report back at next PPC meeting.*

## Health and Safety

- Tony has had no further communication from the Archdiocese regarding the queries and comments he made on the Health and Safety policy manual.
- Tony will develop an Incident Report sheet within the next few months.
- Fr Peter will circulate the Health and Safety Policy and Procedures to all Council members. This document details the level of responsibility of each Council member as well as the Parish Priest.
- Leaking roof at Newlands is a Health and Safety issue. Fr Peter suggests that in the interim, at least the 5pm Vigil Mass be moved to Johnsonville while the consultation process continues for the longer term. Fr Peter will meet with the Newlands Roof Committee on Saturday night.

## General Correspondence

None tabled.

## Other Business

- All parishioners are invited to a “Cuppa tea” session held every Sunday afternoon from 3-4pm at St Benedict’s Church.
- Eustie will be acting PPC Chairperson for August and September meetings while Robert is away.

Meeting concluded at approximately 9.05pm.

## Next Meeting:

**Thursday, 13<sup>th</sup> July, 7.30pm at St Andrew’s Church Hall, Newlands.**