

*APL*  
6 April 2017

**Minutes of the St Francis of Assisi Ohariu Parish Pastoral Council Meeting  
Thursday 9 February 2017 at 7.30pm in St Peter & Paul's Church Hall, Johnsonville**

**Present:** Fr Peter, Fr Doug, Fr Sebastian, Robert McClean (Chair), Marita Basabas, Graham Cooper, Tony de Joux, Eric De Souza, Oliver Hartwich, Eustie Kamath, Shirley O'Brien, Mark Westerbeke and Deborah Lim (Secretary).

**Apologies:** None

Meeting opened with a prayer led by Fr Doug.

Motion was made by Robert, and seconded, to approve the minutes of the meeting of 7 December 2016. Motion carried. Minutes are now to be loaded onto the Parish website.

### **Parish Strategic Plan**

Sub-committee met again in December. Oliver tabled updated Strategic Plan which now includes three intended outcomes for each of the four Mission Statements. Next step is to determine strategies to achieve these intended outcomes.

*Action: Fr Peter to email Strategic Plan document to all Council members who are then to formulate suggestions on groups to consult with, identify groups who already have strategies in place or any recommended initiatives. This is to be done within two weeks.*

### **New Mass Times - Implementation**

General feedback on the new Mass times:

- Khandallah 6.30pm - Different congregation of people have been attending each week.
- Khandallah 8.30am - Was quiet for first few Sundays but now picking up again.
- Newlands 5pm - Huge attendance so far. Even car park is full.
- Newlands 10am - Reasonable attendance with some parishioners from other Churches.
- Johnsonville – Not much change, but of course no Vigil Mass.

May still be too early to assess as the holiday period could have had an impact.

### **Parish Liturgy Team**

Meeting was held recently attended by Fr Peter, Fr Doug, Wendy Cleaver, Colleen Campbell and Tony de Joux. Discussions included getting each music group to be fully responsible for each Mass they are rostered on and this includes preparing all powerpoints. Next meeting will cover Ash Wednesday and Easter Services.

Fr Peter has attended the meeting held by the Liturgy Group at St Benedict's and will also attend the next meeting at St Andrew's.

*Action: Mark to advise Fr Peter when the next St Andrew's Liturgy Group Meeting is scheduled.*

The Friday evening Mass at Newlands will continue for now but only if Fr Sebastian is available. Question arose about whether a Liturgy can be held in Fr Sebastian's absence. There are no known people who are trained to do a Liturgy at Newlands. Tony offered to provide training if necessary.

*Action: Shirley to liaise with Tony on this issue and determine how many Newlands parishioners would be interested to be trained to do Liturgies*

## **Finance**

Fr Peter advised that the Finance Committee will meet next week and will work towards drawing up a budget for the next financial year.

For the next financial year, only Johnsonville Church will be insured for full replacement; the other two Churches will only be covered for material damage.

## **Health and Safety**

- Johnsonville has an evacuation plan. There needs to be similar plans for Newlands and Khandallah.
- Action needs to be taken in relation to cars double parking at Johnsonville during Sunday Masses. This poses a serious safety issue. Fr Peter and Robert will discuss; possibly have someone speak at Mass or placing flyers on windscreens.

## **Archdiocesan Synod**

Date now changed to 16-17 September. A Synod Preparation Day is scheduled for 27 May at Bishop Viard College.

## **Stewardship Day in the Parish – 11 March**

Fr Peter, Tony and Mark have met with Lorraine McArthur and another meeting is scheduled. Facilitators are needed and Fr Peter has written to St Benedict's School and St Brigid's School seeking interest from any teachers who may be willing to assist. The Spring of Life group (Miriam and Grace Uy) have agreed to provide catering for the event. Robert asked Fr Peter to pass on the Council's thanks for their assistance.

As the next PPC meeting is scheduled for 9 March, only two days before the Stewardship Day, it was decided that the March meeting be cancelled and will resume in April.

## **General Correspondence**

Letter dated 28 Jan from Natalie Brockie, St Benedict's Grief and Loss Ministry, tabled. She is seeking approval for a flower budget of \$500 for the year. Fr Peter will make recommendation to the Finance Committee to approve. Council agreed.

## **Other Business**

- Social Justice Group – Numbers have dwindled and need to recruit new members, including those from other denominations. On 4/5/6 April (date TBC), Msgr Gerard Burns will speak to Parishioners to try and boost membership.
- Refugees – More are expected this year.

*Action: Robert to contact Ewen Laurensen or Paul Alsford to get necessary information before next PPC meeting.*

- An Ignatian Prayer Retreat will be held 10-14 July at Marist Pa Maria on Hobson Street.

Meeting concluded at approximately 9pm.

**Next Meeting: Thursday, 6<sup>th</sup> April, 7.30pm at St Andrew's Church Newlands Hall.**