

# St Andrew's Church

27 Trebann Street  
Newlands

Fundraising Proposal  
April 2018



# Background information

St Andrew's was closed for a period of time – cited reasons were health and safety issues due to the leaking roof.

A committee was formed and accepted by Father Peter Fitzgibbon (parish priest) to assist St Andrew's community and church with fixing the roof and managing the health and safety issues. The committee was to put forward a financial/fundraising plan for how the roof would be fixed.

An initial review of the church identified a number of areas (including the roof) needing renovation and maintenance; unaddressed over the previous years. A team of willing parishioners put in time and money to temporarily fix the roof and access areas of the church. The church was re-opened after temporary renovations were complete.

The following fundraising plan takes into account the fixing of the roof and addressing other areas of the building and amenities, to bring them to current standards, for access and public use.

***NB: "This Fundraising Plan is one part of a wider outreach programme for the church community. It is based on and incorporates the directions and priorities for the Archdiocese of Wellington as reflected in the Synod Outcome document of September 2017:***

***Haere, Tukuna...Go, you are sent..."***

# Introduction

- **Our Vision:** Our local church (St Andrew's) is the footprint and continuous hope for our spiritual lives.

*“People, people, people – being the face of Christ in our parishes, not just at the end of emails”*

- **Our Mission:** St Andrew's recognises each individual parishioner for their spiritual journey by the story of their faith being told from birth, to important celebrations, to the end of their lives. Our church is our pathway throughout our spiritual lives.

*Our Vision and Mission and Strategic Goals reflect all 13 priorities outlined in Synod 2017. We are committed to working as one to deepen the relationships and spirituality within our multicultural communities.*

# Strategic Goals

**Place of Worship** – To be safe for future generations

*“Church buildings are open, welcoming at all times” – Synod ‘17, Priority 4*

- Maintain a safe environment
- Future proof church and surroundings
- Become self-sufficient financially

**Church Community** – Rebuild/Restore & Grow

*“People are the Church’s primary asset” – Synod ‘17; Priorities 1 to 13*

- Planned church services
- Planned community activities
- Improving communication with parishioners
- Developing sustainable community groups
- Increasing number of parishioners

# Implementing Goals – Fundraising Plan

Strategic Goal 1: Place of Worship – To be safe for future generations

Strategic Goal 2: Church Community – Rebuild/Restore/Grow

## St Andrew's Fundraising Goal is: \$500,000

This goal amount is intended to:

- a) Replace and upgrade existing structures and facilities
  - Replace the existing roof
  - Replace church pews
  - Upgrade existing toilets and kitchen areas
  - Upgrade disability access
  - Upgrade heating/cooling
  - Upgrade car parks, fencing

*“Our churches are sacred places of beauty. We are asked to be inclusive and prepare welcoming spaces for people of all cultures, ages and disabilities”*

# Implementing goals – Fundraising Plan contd

Strategic Goal 1: Place of Worship – To be safe for future generations

Strategic Goal 2: Church Community – Rebuild/Restore & Grow

This goal amount is intended to:

b) Manage associated operational costs to implement the fundraising plan

Managing costs associated with e.g. purchasing of stationery, postage, website developments/maintenance, planning of special events, paying for specialised skills required to complete tasks in the plan i.e. Accountant, Lawyer, Website development/maintenance etc

c) Support the Ohariu Parish in managing the ongoing maintenance of St Andrew's church in order to keep it open throughout the year

Roof and gutter remedial work and maintenance, internal maintenance to the church, fixtures, lighting, health and safety, external maintenance of the grounds etc

# Breakdown of Fundraising Goal / Estimated Resources

Name:	Amount:
Replace the existing roof and associated costs	\$300,000.00
Upgrade church pews, existing toilets and kitchen areas	\$ 50,000.00
Upgrade disability access	\$ 20,000.00
Upgrade heating/cooling	\$ 30,000.00
Upgrade car parks, fencing	\$ 30,000.00
Fundraising operations/ongoing/future maintenance for roof/internal	\$ 70,000.00
<b>Total Fundraising Goal</b>	<b>\$500,000.00</b>

# Estimated timeframe for Fundraising

The fundraising plan is a staged plan with an intent to review every 18 months, ensuring targets are met and areas brought to light are considered for inclusion

Stages:	Timeframe:	Fundraising Goal/Estimated Resources:	Amount to raise:
Stage 1	May 2018 – end of 2019	Replace the existing roof including administration resources/ongoing internal maintenance	\$370,000.00
Stage 2	Date to review	1 <sup>st</sup> lot of upgrades church pews/toilets/kitchen/disability access	\$50,000.00
Stage 3	Date to review	2 <sup>nd</sup> lot of upgrades heating/cooling	\$30,000.00
Stage 4	Date to review	3 <sup>rd</sup> lot of upgrades carparks, fencing	\$50,000.00
		<b>Total:</b>	<b>\$500,000.00</b>



# Identified Funding Sources

- Individual Donors e.g. pledges from Friends & Families
- Foundation Grants
- Government Funding
- Special Events e.g. planned dinners, movie and quiz nights etc
- Internal suggestions from Parishioners e.g. cake stalls, car-wash, raffles, fundraising envelopes etc. *“Use working groups and call for volunteers”*
- Website donations/fundraising
- Donations from Sponsors
- Generating other income from hiring church community centre e.g. Community groups and other events *“Revenue based use of assets e.g. church hall hire, after school-care”*

*This plan will include the resources of leaders within our community who can champion our cause, network and generate the activity required to raise the required funds – Synod ‘17 ; Priorities 3, 12, 13*

# St Andrew's Committee Structure For Financial and Fundraising Plan

- Fundraising Committee Chairperson: **Anna Mika-Hunt**
- St Andrew's Liaison to Ohariu Parish Governance teams: **Father Douglas Shepherd**
- St Andrew's Committee - Planning Group (Approved by **Fr Peter Fitzgibbon**)
  - Clayton Dias
  - Denzil D'Mello
  - Marushka Caldeiro
  - Mark Westerbeke

(These key members are allocated areas – sub groups for finance, marketing, fundraising, management, supervision of work etc. All interested parishioners will be included in the development and maintenance of the plan.)

*“All models of leadership include dynamic leadership opposed to fixed out exclusive leadership” – Synod '17; Priority 3*

# Setup/Administration/Reporting Process

To assist with the administration of the fund raising plan we have:

- An organisation structure – including specific committees working under the guidance of the Chairperson **Anna Mika-Hunt**
- A reporting structure of monthly meetings to track progress and the specific inclusion of **Father Douglas Shepherd** as required to ensure communication with the Ohariu Parish teams is maintained
- A capacity to network and communicate achievements and requests to the wider community

*“Move away from a ‘Silo’ approach, and plan for a “collective” outlook enabling a bigger difference in outreach - through this momentum” – Synod – 17; Priorities 1, 3, 4, 12, 13*

- We are committed to developing processes that will assist with the set-up and administration of the fundraising plan.
- We are committed to a transparency of process for our parishioners and donors.

# Go, you are sent



God, whose power is at its best in weakness:

You have entrusted us, in our frailty,  
with the awesome privilege  
of being your presence in our world.

You say to each of us: *Go, you are sent.*

In naming and sending,  
you honour our ability to serve.

Yet we know our need of you,  
even as we travel in the  
echo of your voice: *Go, you are sent.*

Bless our Archdiocese of Wellington as we set out

and, as you have done for so many,  
strengthen our weariness; steady our  
trembling.

May we never forget that you are with us  
and joyfully answer your call: *Go, you are sent.*

We go, gifting your mercy, proclaiming your  
truth,

and celebrating your goodness;

our words and actions

revealing your face

to all we meet.

Blessed are you, God of the journey. Amen.