

St Francis of Assisi, Ohariu Parish

Leadership Formation Team - Minutes of meeting on Monday, 13 April 2020, 3pm via zoom

Attendees: Anna Mika-Hunt, Kitty McKinley, Thomas Davis, Tim Gordon, John Lawson, John Kleinsman, Paul Betham, Pete Roe, Shane Dinnan, Sudeema Cooray

Apologies: Marushka Caldeiro

1. Anna opened the meeting and welcomed Shane Dinnan and Sudeema Cooray, who serve on the Finance Committee, and thanked them for making themselves available for this special LFT meeting.
2. Opening prayer/reflection
3. LFT 6 April 2020 minutes of meeting confirmed.
4. Matters arising
 - a) a number of parishioners have responded positively to the new Parish News comms embracing the ability to actively participate that made the liturgies more meaningful than remotely watching a televised or streamed mass;
 - b) Parish roll database could be uploaded to Zero for ease of management of information however the current issues need to be clarified and ADW needs to be consulted with regards to their records; and
 - c) St Vincent de Paul currently not delivering much in this area however Challenge 2000 is delivering around 70 to 80 parcels per week as there is lots of fresh produce being donated.

Agreed for St Peter and Paul's church hall to be used in the interim for collecting/distributing food/activity parcels.

5. Update from Tim
 - a) Church Apps (owners of the Mobile phone app) is offering a free trial for the Parish;
 - b) Ellen Giltrap and Tim to meet to discuss Comms Strategy – and will discuss various platforms,
 - c) Ellen Giltrap has access to the New Parish Website and is transferring copy to it from the Old; and
 - d) Discussion needed as to how to reach Parishioners without emails.
6. Finance
 - a) the number of parishioners gifting by automatic payment has increased to 80. However there will be an ongoing shortfall in the monthly income because of the COVID-19 lockdown and church closures. In that regard, the rental income from the presbyteries has helped to balance the books, so to speak; and
 - b) the Finance & Buildings Porfolio will be meeting this week to review the end of current year financials and initiate work on a draft budget for the new financial year and report back to LFT.
7. ADW presentation
 - a) there was general agreement that the new model of church needs to address the needs of the Parish as well as ADW and is a win win proposal for both parties. It needs to be sustainable for the future and be potentially rolled out to other parishes in the archdiocese. Also important that the principles of subsidiary governance are reflected in the model, that is, that decisions are taken at the levels impacted;
 - b) Shane will work with others to develop initial notes on the presentation to ADW, eg benefits to both parties, and Sudeema will input some financial numbers on the financials for the presentation and report back to LFT.
8. Next meeting Monday, 20 April 2020, 5pm via zoom.

